



DONATION & SPONSORSHIP REQUEST FORM

For Over 40 years Kenny Queen Hardware has been supporting the local community by sponsoring teams, contributing to fundraisers, funding school projects, etc. We continually donate thousands of dollars each year to support the community.

We know that most of these requests come from volunteers donating their time and talents to make our community a better place. We love supporting the community and everyone involved. However, we receive hundreds of requests each month and although these are all important, we are unable to fund them all.

Please completely fill out the form below and we will do our best to assist you with your request. Thank you for all you do for our community!

Please Fill Out All Information Completely

Date _____

*Incomplete forms will not be considered.

Name of Organization/Group/School/Event: _____

Contact Person _____ Phone _____ Email _____

Mailing Address _____

City _____ State _____ Zip _____

Tax Status: Personal Non Profit Business Government, Tax ID _____

Type of Event _____ Date of Event _____

Event Description (be specific, the cause, who benefits, etc.) _____

(Please note , all requests must be received 30 days prior to event date)

Specific Type of Request

Gift Card (\$ _____) Check (\$ _____) (Payable To: _____)

Merchandise (Type _____) (Amount _____)

Discount on Merchandise

How will the donation be used? _____

Print Advertising Size _____ Cost _____ Format _____ Color: Y/N, B&W: Y/N

Kenny Queen Hardware contributions consists of merchandise, cash and or gift cards. Our main focus is to contribute to our local youth groups, civic organizations & fund raising activities within our community.

In order to fairly distribute our donation budget, we limit one donation per organization within a calander year. Due to the large amount of requests we receive, we may not be able to notify those we are unable to accommodate. We will review your request as soon as possible & you will be notified upon approval. Thank you for reaching out to Kenny Queen Hardware with your donation/sponsorship requests.

Form Completed By: _____ Date _____

Office Use Only:

Date Received: _____

Donation Request Filled: Yes / No

Donated Item(s): _____

Donated Value: _____